

St Augustine Boating Club
Clubhouse Rental Terms of Service Agreement

The St Augustine Boating Club is proud to rent its clubhouse to you. We ask only that you abide by the rules and clean up requirements set forth. Rental is for 12 hours (10am to 10pm). Vacate by 11pm. Please keep in mind that we have neighbors, and the posted speed limit is 25mph. The County Noise Ordinance is strictly enforced beyond 10:00pm. **The rental fee is \$1000 per day + \$300 facility fee. A \$500 booking security deposit is required to secure the date you choose as well as cover any damages during event.** Your deposit will be returned after inspection of the facility at the conclusion of your Clean-up Checklist. Deposit will not be returned if event is cancelled. The Rental fee and Facility fee are due 30 days prior to your booking date to avoid losing requested date.

Person responsible for rental: _____

Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Purpose for use: _____

Date Requested: _____ Driver License#: _____ (copy attached)

Witness Name: _____

Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Clean-up

1. The person responsible for the rental shall insure that the clubhouse and grounds are cleaned according to Clean-up Checklist and clubhouse is vacated by 11pm. 2. See Clean-up Checklist for specific requirements. 3. Following each rental, the clean-up and damage committee will inspect the premises and inform the Rental Chairman as to the condition of the facility. The \$500 security deposit refund shall be at the discretion of the committee.

RENTOR COVENANTS WITH ST AUGUSTINE BOATING CLUB as follows: To indemnify The St Augustine Boating Club for the actual cost and expense for damage, repairs, or replacement of equipment and properties damaged, lost or stolen while renting the property at 611 Boating Club Road, St. Augustine, Florida 32084. To indemnify and hold harmless The St Augustine Boating Club, its agents, servants and members from and against all loss, claims, costs, charges, expense, suits, damage and judgements, which they may suffer, sustain or in any way be subjected to, or for which be held liable on account of death, personal injury, damage or loss to any person or persons, directly arising out of or on account of rental or use of the property by the renter, whether due or claimed to be due by sole or joint negligence of The St Augustine Boating Club or its members, agents or servants, or otherwise. Additional insurance may be required by the renter in some cases.

I HAVE READ AND UNDERSTAND THE RULES AND CLEAN-UP REQUIREMENTS AND LIABILITIES OF THIS AGREEMENT WITH THE ST AUGUSTINE BOATING CLUB. UPON RECEIPT OF DEPOSIT, SIGNED AGREEMENT AND BOARD APPROVAL, REQUESTED DATE WILL BE SECURED.

Signature of Renter _____
Date

Signature of The St Augustine Boating Club Representative _____
Date

Deposit (\$500) received: _____ Rental Fee (\$1000) + Facility Fee (\$300), (Total\$1,300) received: _____

2 checks, this form and Clean-up form mailed to :St Augustine Boating Club, 611 Boating Club Rd, St Aug, FL 32084 Att: Rentals

**St Augustine Boating Club
Clubhouse Rental Clean-up Checklist**

A few rules and regulations:

- Renter has access to the clubhouse beginning at 10:00am the day of the rental.
- Club members retain right to park vehicles and/or boat trailers in parking lot at all times.
- The renter must have the clubhouse clean-up completed by 11:00pm the day of rental.
- No nails, screws, tacks or other damaging items may be used to rig decorations. Non-damage tape only.
- No Smoking, Flame Candles or other Open Flames inside of building at any time. No wood burning in grills.
- No parking on the county boat ramp at end of Boating Club Rd. Tickets are issued.
- Power amplified sound systems are not permitted outdoors.

Signature of Renter acknowledging above rules

Clean-up checklist: (Share this list with those helping you clean up)

- _____ Clean all counter tops and clubhouse provided tables & chairs with cleaner provided
- _____ Re-stack clubhouse provided tables and chairs in storage room racks
- _____ Return clubhouse picnic tables to original location (if applicable)
- _____ Remove all event decorations and damage-free tape used for installing
- _____ Remove all Renters food items. Refrigerators to be clean and clubhouse must be free of any Renter leftover food.
- _____ Remove bags from all trash containers (Restrooms, Kitchen, Outdoors) and place in dumpster
- _____ Use Broom & dust Mop to clean floor. Clean any water or spill's on floor.
- _____ Pick up exterior areas including bottles, cups, cigarette butts, etc. Clean oil/grease from concrete around grill
- _____ Press 'Mode' button to OFF on both A/C thermostats at back wall by bell and between kitchen & serving room
- _____ Turn off all lights including Bathrooms, Main Hall, and Kitchen. Front porch light is automatic
- _____ Ensure all exterior doors are locked and secured. Return key to Lock Box
- _____ Lock access to ice machine and dumpster
- _____ Close gate and lock access to parking area

Signature of Renter acknowledging each
Clean-up line item above

I, _____ agree to the instructions herein with regards to set-up and clean-up of my function. I further acknowledge that the clubhouse must be cleaned up immediately following my function unless other arrangements have been approved by The St Augustine Boating Club rental representative.

Signature of Renter

Date

Signature of The St Augustine Boating Club Representative

Date